

Iron County Board of Health Meeting Minutes
Tuesday September 8, 2020
County Board Meeting Room/Zoom

1. The meeting was called to order at 5:03 pm by Brandon Snyder, Board Chair. Roll call taken.
 - A. Present: Kathy Byrns, Brandon Snyder, James Rocco, MD, Joe Pinardi, Zona Wick, Tanner Hiller, Tom Thompson
 - B. Also, Present: Katie Hampston, Denise Lotzer, Liana Saari, Melissa Geach
 - C. Absent: Paul Hagemann
2. Katie Hampston acknowledged that the meeting was properly posted.
 - A. Question by Tanner Hiller if zoom meeting was properly posted. Joe Pinardi will follow up with Corp Council.
3. Motion by Zona Wick to approve agenda as presented, Second by Tom Thompson.
4. Motion by Tom Thompson to approve meeting minutes from July 14,2020 meeting. Second by Kathy Byrns. All ayes. Motion carried.
5. COVID update provided
 - A. Testing:
 - i. Currently under planning. Working with National Guard and state to establish a site for testing on scheduled out through December.
 - ii. Long term testing- Frequent partner meeting to continue to follow best practice for testing protocol and monitor supply. Partners Include Marshfield Clinic, Ascension, Ashland MMC, Aspirus, and The NorthLakes, Villa Maria, Skyview, Schools, and state.
 - iii. Contact Tracing: description of contact tracing and protocols provided. Of note the information provided to the health department is what is followed up on. If people are not honest it is difficult to contain potential spread. These interviews are important to help control spread in communities.
 - iv. Reviewed other response assistance that the health department continues to push out, frequent communication to public regarding number of cases, website update, work with schools, Business Toolkit was created and is provided to any business that requests or that has positive cases with in business.
 - v. Flu vaccines- In process of planning drive through flu vaccine clinics this fall.
6. Approval of Full Time Public Health Nurse
 - A. Job description and qualifications by state statue provided. Approval to move forward with posting and hiring for full time public health nurse to replace Liana Saari who will retiring from her position at the end of the year.
 - B. Request that this position move to a full time a week status of 40 hours per week instead of 32 hours per week.

- C. Motion by Zona Wick, Second by Tom Thompson
 - i. Motion Carried will move to Finance Committee meeting for final approval of full-time status. Job description and move forward with hiring process approved.
- 7. Public Health Nurse/Environmental Health Sanitarian pay grade change
 - A. Approval to move to Finance Committee requested to change Public Health Nurse and Environmental Health Sanitarian pay from \$24.54 to \$26.81 per hour effective in current year.
 - i. Specifically, this would move Melissa Geach, Liana Saari, and Denise Lotzer to be paid \$26.81 per hour from what they currently make. New hires would then be hired at the \$26.81 per hour end rate by following County Hand Book that state for the 1st year of employment a person is paid 90% of there end wage for year one, Year 2 they are given 95% of the end wage and at year 3 they are given 100% of wage.
 - a. 100% after 2 years of employment- \$26.81
 - b. 95% at 2 years of employment-\$25.46
 - c. 90% for 1st year of employment- 24.13
 - ii. Examples of neighboring counties wages provided based off wage study completed in Northern Region of state. Requesting approval to move to finance to change this wage. It is important to retain the workforce we currently have and be competitive for recruitment of new qualified staff.
 - iii. Of Note these numbers will change each year based on the full county wage increases.
 - B. Recommendation to send to Finance by Tom Thompson, 2nd by Zona Wick
 - i. Roll Call:
 - ii. Brandon Snyder: yes
 - iii. Kathy Byrns: no
 - iv. Tom Thompson: yes
 - v. Tanner Hiller: no
 - vi. Joseph Pinardi: yes
 - vii. Dr. Rocco: yes
 - viii. Zona Wick: yes
 - ix. Joe Pinardi: yes
 - x. Motion Carries to move request to Finance.
- 8. Health Officer salary increase:
 - A. Neighboring counties current salaries provided for board. Requesting a pay change to increase to \$29.72 per hour for a salary of \$61,817.60 per year.
 - i. When hired this position was \$55,000 per year at \$26.44 per hour
 - ii. Motion by Zona Wick, 2nd by Joe Pinardi to move to finance board from approval.
 - 1. Roll Call:
 - ii. Brandon Snyder: yes
 - iii. Kathy Byrns: yes
 - iv. Tom Thompson: yes
 - v. Tanner Hiller: no
 - vi. Joseph Pinardi: yes

- vii. Dr. Rocco: yes
- viii. Zona Wick: yes
- ix. Joe Pinardi: yes

Motion carries to move request to finance.

9. Approval of Health Department Budget for 2021:

- A. 1st: Tom Thompson, 2nd Zona Wick

10. Public Comment:

- A. Kathy Byrns reports that she has a lack of knowledge about what the rest of the employees make in the county. Felt this would be helpful for her to make a decision on pay grade.

11. Motion by Kathy Byrns to adjourn the meeting at 6:04pm. Second by Brandon Snyder. All ayes. Motion carried.

Respectfully submitted,

Katie Hampston, BSN, RN
Health Officer