

## Iron County Board of Health Meeting Minutes

Date: Tuesday, December 3, 2024

Time: 6:00pm

Place: Sharon's Coffee Company, 122 Silver Street, Hurley, WI 54534

1. The meeting was called to order at 6:03pm by Karen Lauer. Roll Call taken. Present: Dr. James Rocco, Jamey Francis, Dr. Paul Hagemann, Karen Lauer, Zona Wick, Larry Youngs. Also Present: Melissa Geach. Absent: Tanner Hiller, Paul Mullard.
2. Melissa Geach acknowledged that the meeting was properly posted.
3. Zona Wick made a motion to approve the agenda as presented, seconded by Dr. James Rocco. All ayes. Motion carried.
4. Zona Wick made a motion to approve the meeting minutes from August 6, 2024, seconded by Jamey Francis. All ayes. Motion carried.
5. No Public Comments
6. Motion by Jamey Francis to approve credit card bills (August-November), vouchers and checks from August 13-November 20, 2024 as presented, seconded by Zona Wick. All ayes. Motion carried.
7. Discuss/Recommendations on Public Health Infrastructure (PHI) Grant Accreditation Funding Support Interest. The board members expressed support for the health department pursuing [PHAB](#) Accreditation or the alternative Pathways Recognition Program in the future, provided funding is secured to cover the associated expenses. The timeline for this initiative will be determined by the Health Officer with input from staff. Funding through DHS is currently available or will reopen in June 2026.
8. Zona Wick made a motion to approve Resolution 2024-3079 Establish a Usual and Customary Fee for Follow-up Testing under the Transient Non-Community Program as presented, seconded by Dr. James Rocco. All ayes. Motion carried.
9. Jamey Francis made a motion to approve Resolution 2024-3081 Increase the Usual and Customary Fee for Bacteria and Nitrate Water Testing as presented, seconded by Dr. Paul Hagemann. All ayes. Motion carried.
10. Dr. Paul Hagemann made a motion to approve Resolution 2024-3080 Increase Usual and Customary Fee for Routine Foot Care Services as presented, seconded by Dr. James Rocco. All ayes. Motion carried.
11. Dr. James Rocco made a motion to approve payout for Environmental Health Specialist overtime at a total of 26.5 hours straight time totaling 39.75 hours overtime, seconded by Jamey Francis. All ayes. Motion carried.
12. WALHDAB/Legislative Update:
  - a. [WALHDAB Signs on to Federal Public Health Funding Restoration Act](#)

13. Health Officer Report:

- a. A September 10, 2024 on-site evaluation confirmed continuing compliance with Wisconsin Chapter NR 149 (Laboratory Certification and Registration for Bacteria and Nitrate Testing).
- b. The WI-DATCP Bureau of Retail Food and Recreational Business conducted an evaluation of the Iron County Health Department (ICHHD) Retail Food and Recreational Business Agent program during October 3, 2024. This evaluation is required by Chapter 97.41(2) Wis. Stats. and ATCP 74.12, Wis. Adm. Code. This evaluation reveals that Iron County Health Departments Retail Food and Recreational Business Agent program is operating within marginal compliance with most applicable state statutes, codes, regulations and departmental policy.
- c. On October 14, 2024 we received a letter notifying Iron County Health Department that the annual data review for data reported in the Program Participation System for Birth to 3 is compliant with no corrective action needed at this time.
- d. CHIP and CHA completed in collaboration with Bayfield and Ashland County Health Departments and Tamarack Health in Ashland. Copies can be found [here](#).
- e. Iron County Health Department participated in the 2023 Wisconsin Public Health Workforce Assessment. The assessment gathered information about respondent demographics, educational and training background, experiences of workplace culture and environment, wellbeing, psychological safety in the workplace, level of satisfaction with various elements of their job, intent to stay in their position and field, perceived importance of and confidence in applying select Public Health Core Competencies, their desired training priorities, and preferred training delivery mechanisms. This will be particularly useful for identifying training that meet assessment-identified needs among our staff.
- f. Communicable Disease follow-up per – Wis. Stat. § 252.03(2) to date:
  - i. Category I: 10 cases
  - ii. Category II: 64 cases
- g. Flu vaccines administered:
  - i. High dose: 124
  - ii. Regular dose: 158
- h. COVID vaccines administered:
  - i. Moderna: 48
- i. Featured programing: Reproductive Health Family Planning, Birth to 3, Footcare
- j. Funding contracts signed since last BOH meeting:

Public Health Emergency Preparedness	\$31,776	Level funding
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Public Health Emergency Preparedness	\$2,499	Carryover to complete 2023-2024 contract objectives.
Public Health Workforce Development	\$2,578	Carryover for grant period extension.
Birth to 3 Program Grants	\$34,434	Level funding.

14. Closed Session Closed Session per WI State Statute 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility:  
Employee evaluation
15. Return to open session to report no action.
16. Next meeting scheduled Tuesday, March 18, 2024 at 5pm.
17. Zona Wick adjourned the meeting at 7:03pm, seconded by Dr. James Rocco.